



THE CITY
OF
Union City

OFFICE OF THE
Building Department

3715 PALISADE AVENUE • UNION CITY, NEW JERSEY 07087 • (201) 348-5710 • FAX: (201) 223-1970

CERTIFICATE OF OCCUPANCY LETTER

DATE: _____

Property Address: _____

Home Owner Name: _____

Owner Address: _____

Owner Telephone: _____

Buyer Name: _____

Buyer Address: _____

Buyer Telephone: _____

Description of Building Use:

One & Two Family: _____

Multi Family: _____

Condo: _____

Co-Op: _____

Other: _____

Realtor _____ Phone: _____

Signature: _____ Date: _____

The CO letter is good for 60 days after date of issuance.

BELOW OFFICE USE ONLY- do not write below this line

Processing Fee: \$50

open violations: yes or no initials _____

open permits: yes or no initials _____