

## **REQUEST FOR QUALIFICATIONS EMERGENCY ELECTRICAL REPAIR SERVICES**

The City of Union City seeks to create a pool of qualified entities to provide electrical repair services as needed for emergency repairs to alleviate dangerous conditions at private properties. Once a list is created, the City will seek price quotes for the services as needed, and will award the contract to the vendor whose response is most advantageous, price and other factors considered. If the contract is for less than fifteen percent (15%) of the bid threshold, than the contracting agent may award the contract without soliciting competitive quotations.

A person or entity who seeks to be listed as a qualified electrical contractor shall meet the following qualifications:

1. Be a New Jersey licensed electrician.
2. Be available to provide emergency electrical services..
3. Have necessary equipment to provide emergency services.
4. Have a New Jersey Home Improvement Contractor registration for projects on residential property or Union City contractor's license for projects on commercial property.
5. Have a New Jersey Business Registration certificate.
6. Have a New Jersey Public Works Registration certificate. Prevailing wage not required unless the project is over \$14,187.
7. Provide Five (5) references for electrical services performed in the last five (5) years.

Anyone seeking to be placed on the City's qualified contractor list shall submit the following:

1. Contractor's New Jersey electrician's license
2. Copy of Contractor's New Jersey Home Improvement Contractor Registration for projects on residential property or Union City contractor's license for projects involving commercial property.
3. Copy of Contractor's New Jersey Business Registration certificate
4. Copy of Contractor's New Jersey Public Works Registration certificate
5. Provide the names and contact information for 5 references for the Contractor

Sealed RFQs will be publicly opened by the Union City Clerk in his offices at Union City Hall, 3715 Palisade Avenue, Union City at 12:30 p.m. on **September 23, 2014**.

Dominick Cantatore, Acting City Clerk  
City of Union City  
3715 Palisade Avenue  
Union City, New Jersey 07086

Please submit one original and two (2) copies of the RFQ. Use white 8 ½” x 11” paper.

4837-9025-1292, v. 1