

TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICIAL
CITY OF UNION CITY

The City of Union City is seeking an experienced full time Technical Assistant to the Construction Official. The position is defined as one who provides technical assistance in the issuance of construction permits to ensure compliance with the provisions of the New Jersey Uniform Construction Code and model codes. The position requires two (2) years of experience in work involving the processing, review and issuance of construction permits. Computer experience (especially with the Mitchel Humphrey software) will be an asset. Also, while the position does not require the individual to be proficient in Spanish, it will also be considered an asset. Salary will be commensurate with experience. Please submit a cover letter with your resume to Jazline Suriel, City Hall, Building Department, 3715 Palisade Avenue, Union City, New Jersey 07087. Resumes may also be submitted through: jsuriel@ucnj.com.